

# Set Up account using Windows Mail

1. From the **Tools** menu, *select* **Accounts....**
2. *Click* the **Add...** button.
3. *Select* the **E-mail Account** icon, then *click* **Next**.
4. *Type* your full name, nickname, or whatever you prefer into the **Display Name:** field, then *click* **Next**.
5. *Type* your e-mail address into the **E-mail Address:** field, then *click* **Next**.
6. *Select* **POP3** from the drop down menu.
7. *Type* **pop.1and1.com** into the **Incoming mail (POP3, IMAP or HTTP) server:** field.
8. *Type* **smtp.1and1.com** into the **Outgoing mail (SMTP) server:** field.
9. *Click* **Next**.
10. *Type* your email address into the **Email UserName:** field.
11. choose whether you want to **Remember password** and check or uncheck it.
12. *Click* **Next**. A
13. *Click* the **Do not download my e-mail at this time** checkbox, then click **Finish**.
14. *Select* your mail account, then *click* **Properties**.
15. *Select* the **Advanced** tab.
16. *Un-check* **This server requires a secure connection (SSL)** under the **Outgoing mail (SMTP):** field.
  - A. *Check* **This server requires a secure connection (SSL)** under the **Incoming mail (POP3):** field.
  - B. *Un-check* **Leave a copy of messages on server**.
17. *Click* **OK**. A window similar to the following will appear:

Accounts Window (Close E-mail)

18. *Click* **Close**.